

D.A.V. PUBLIC SCHOOL

No. 19, Sitaram Nagar, Velachery, Chennai - 42

Plot No. 131, 132, 130 & 135, Bhuvaneshwari Nagar, 2nd Main Road, Velachery, Chennai - 42

COMPREHENSIVE REPORT ON CACA WEBINAR

Presented by : Janhavi Singh, Consultant & Advocate

Supported by: Muskan, Consultant Criminologist

- A Webinar on Project CACA was hosted via Zoom call on 12th May 2025.
- The main focus was on familiarizing the Drafting Committee Members with the steps to be taken to prevent and handle cases of abuse and harassment in school.
- The discussion highlighted upon the process in which the **School Child Protection Committee (SCPC)** needs to be constituted and the guidelines for parents, students and school staff to register complaints. The facilitators also covered the domains, list of documents and records to be maintained for corrective measures.

1. Key Focus Areas:

A. Stakeholders

Guidelines/Protocols/Dos and Don'ts are tailored for Parents & Guardians

- Teachers
- Non-Teaching Staff
- Students
- Visitors

Includes:

- Standard Operating Procedures (SOPs)
- Pledge (Annexure 4)
- Self Declaration Forms (Annexure 5)

B. Domains Covered

- Hygiene
- Disaster Management / Accidents / Medical Emergencies
- Cyber Safety / Cyber Hygiene
- Transport Safety
- Excursions / Events / Extra Classes
- Canteen / Nutrition / Tobacco-Free Zone / Substance Abuse
- Hostel Regulations
- Divorce Case-Specific Safety Checklist (Annexure 7)

2. Types of Offences:

The document categorizes issues as:

- Criminal vs. Non-Criminal
- Sexual vs. Non-Sexual
- Cognizable vs. Non-Cognizable
- General Misconduct

3. Corrective and Supportive Measures:

For Culprit (Child/Student)

- Detain
- Debar
- Demote
- Suspend
- Rusticate
- Fine
- Social Service
- Transfer (Positive/Negative)
- Segregation (Positive/Negative)

For Victim (Child / Student)

- Counselling
- Psychosocial Support
- Relaxation in rules/criteria
- Safe Transfer
- Positive Segregation

Note: Parental Notification is necessary unless the parent is the alleged abuser.

4. Documentation and Compliance:

- Record Keeping Protocols
- Regular Updates and Training for Stakeholders
- Teacher participants were asked to consider themselves as drafting committee members of the School protection Council.
- They were asked to read the following documents before the next session
- Homework:
 - Section-14, Ch-2, Core body of the School Child Protection Policy Template
 - Annexure 3, SOP
 - Annexure 1, Guidelines and Protocols for Stakeholders
 - Annexure 6, Guidelines and Protocols for Domains
 - Flowchart SOP-A
 - Annexure 7, Safety Checklist (including NCPCR Bibliography directive, page 69 of the file)
 - Annexure 2, Corrective Measures
- Bibliography Directives:
 1. NCPCR Manual on Safety and Security of Schools
 2. Ministry of Education, SCPP Guidelines
 3. CBSE Handbook for Principals

The follow-up session will be conducted in the Month of June. The resource person insisted that the Teachers who are part of the Drafting Committee should draft the POCSO Policy for the School as per the Guidelines.